

# Industry-Based Certification Committee Meeting

Wednesday October 11, 2017

9:30 AM – 11:00 AM

Louisiana Workforce Commission, 4<sup>th</sup> Floor auditorium  
1001 N. 23<sup>rd</sup> St., Meeting Room, Baton Rouge, LA 70802

## Meeting Minutes

October 11, 2017

### I. Call to order

WIC Chairman Todd McDonald introduced the newly appointed IBCC Chairman David St. Etienne. Chairman St. Etienne called to order the regular meeting of the Industry Based Certification Committee at **9:33 am** on October 11, 2017 at 1001 N. 23<sup>rd</sup> Street, Baton Rouge, Louisiana 70804 in the Administrative Building 4<sup>th</sup> floor conference room.

### II. Roll call

WIC Director Kellie Taylor-White conducted a roll call. The following persons were present:

Number in attendance: 11

Obtained forum: yes

X	Member	X	Designee
<input checked="" type="checkbox"/>	<b>Executive Director</b> Ava Dejoie	<input type="checkbox"/>	Kenneth Burrell
<input checked="" type="checkbox"/>	<b>WIC Chairman</b> Todd McDonald	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<b>IBCC Chairman</b> David St. Etienne	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Lisa Vosper	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Lisa French	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Rep. Pat Smith	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Louis Reine	<input type="checkbox"/>	
<input type="checkbox"/>	Keith Brand	<input type="checkbox"/>	
<input type="checkbox"/>	Mike Palamone	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Dr. Gayle Flowers	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Janice Sneed	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Rhett Covington	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Susie Schowen	<input type="checkbox"/>	
<input type="checkbox"/>	Patricia "Trish" Felder	<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	David Helveston
<input type="checkbox"/>		<input type="checkbox"/>	Paul Carlsen
<input type="checkbox"/>		<input type="checkbox"/>	Ken Bradford

**III. Review and approval of Previous Minutes:**

**Motioned to approve minutes with edit:**

**1. Kenneth voted yes to defer the vote for C-Tech IBC to next IBC meeting or Executive meeting.**

- Motioned by : Louis Reine
- 2<sup>nd</sup> : Dr. Gayle Flowers:

**Votes to Review and approve previous minutes were unanimous.**

**Comments – WIC Chairman: Thanked everyone for attending the meeting.**

**Chairman David St. Etienne:** proposed to amend the agenda to discuss the vote on GIS IBC presentation June 12, 2017. The request is to only discuss (no vote will be taken) the motion/vote for approval of the ESRI Certification and how it was dictated in the minutes. Lisa French stated the GIS presenter, Fran Harvey, suggested the approved GIS (ESRI) certification was for an advance certification instead of basic at the June 12, 2017 IBCC meeting. She also stated the minutes did not state if the approval of the certification was BASIC or ADVANCE. She would like to have clarification noted since the minutes did not capture the distinction. Ms. French would like to have:

- Clarification around recommendation, basic or advance.
- Minutes to include recommendation or to reflect it as basic and that it is one credential not two.

<b>Motion</b>		Chairman David St. Etienne <u>motioned</u> to defer discussion to next meeting after discussion as to what the submitting agency understood from meeting and that there was disagreement.	
<b>Second</b>		Louis Reine 2 <sup>nd</sup> the motion and suggested that GIS representative be available for the meeting.	
<b>Yea</b>	<b>Nay</b>	<b>Ab</b>	<b>Member</b>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Executive Director Ava Dejoie/ <u>Kenneth Burrell</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WIC Chairman Todd McDonald
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	IBCC Chairman David St. Etienne <input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lisa Vosper
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Gayle Flowers
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Janice Sneed
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Keith Brand
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lisa French
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Louis Reine
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mike Palamone
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Patricia "Trish" Felder
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rep. Pat Smith
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rhett Covington
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susie Schowen
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trish Felder

Comment: WIC Director Kellie Taylor-White agreed to invite GIS presenter Fran Harvey to next IBCC meeting.

**Options for voting:**

1<sup>st</sup> Motion: **Chairman David St. Etienne**

Abstentions: Yes  None

2<sup>nd</sup> Motion: **Louis Reine**

Opposition: Yes  None

Approved: Yes  None

Unanimous vote

**IV. Presentation and Consideration of Pharmacy Tech IBC - Lucy**

Motion		<b><u>Executive Director Ava Dejoie motioned to approve PTCE certification– Statewide Focus List</u></b>		
Second		<b>Rep. Pat Smith</b>		
Yea	Nay	Ab	Member	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Executive Director Ava Dejoie/ <b><u>Kenneth Burrell</u></b>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WIC Chairman Todd McDonald	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	IBCC Chairman David St. Etienne	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lisa Vosper	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Gayle Flowers	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Janice Sneed	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Keith Brand	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lisa French	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Louis Reine	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mike Palamone	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Patricia “Trish” Felder	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rep. Pat Smith	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rhett Covington	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susie Schowen	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trish Felder	

**Comments:** Lisa French asked, after the vote, that the minutes reflect that she has a concern about credentials for K-12. She stated it would put students on Jump Start Diploma at risk of not graduating; schools and schools systems should be committed to make sure to have a safety net of at least one additional IBC.

**Options for voting:**

1<sup>st</sup> Motion: **Ava Dejoie**

Abstentions: Yes  None

2<sup>nd</sup> Motion: **Rep. Pat Smith**

Opposition: Yes  None

Approved: Yes  None

Unanimous vote

I. Presentation and Consideration of Pharmacy Tech IBC

Motion		By Louis Reine To have minutes reflect that the PTCE Certification is Basic	
Second		Susie Schowen	
Yea	Nay	Ab	Member
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Executive Director Ava Dejoie/ <u>Kenneth Burrell</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WIC Chairman Todd McDonald
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	IBCC Chairman David St. Etienne <input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lisa Vosper
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Gayle Flowers
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Janice Sneed
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Keith Brand
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lisa French
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Louis Reine
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mike Palamone
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Patricia "Trish" Felder
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rep. Pat Smith
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rhett Covington
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susie Schowen
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trish Felder

**Comments:** Dr. Gayle Flowers stated if the ExCPT test is accepted at the November 15, 2017 Pharmacy Board meeting the approved IBC for that credential should be ranked as advance.

**Options for voting:**

1<sup>st</sup> Motion: **Louis Reine**

2<sup>nd</sup> Motion: **Susie Schowen**

Abstentions: Yes  None

Opposition: Yes  None

Approved: Yes  None

Unanimous vote

**II. Presentation and Consideration of C-Tech IBC**

PowerPoint presented by: Donald Allen

<b>Motion</b>		By Rep. Pat Smith <u>To approve Network Cabling Specialist (NS) Certification</u> <b>BASIC</b>	
<b>Second</b>		<b>Susie Schowen</b>	
<b>Yea</b>	<b>Nay</b>	<b>Ab</b>	<b>Member</b>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Executive Director Ava Dejoie/ <u>Kenneth Burrell</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WIC Chairman Todd McDonald
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	IBCC Chairman David St. Etienne <input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lisa Vosper
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Gayle Flowers
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Janice Sneed
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Keith Brand
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lisa French
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Louis Reine
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mike Palamone
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Patricia "Trish" Felder
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rep. Pat Smith
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rhett Covington
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susie Schowen
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trish Felder

**Comments:** Extensive discussion with Chairman David St. Etienne given his position as industry representative from a Tech company. Discussion included workforce needs in Tech industry and specific training needed for workers entering the industry and throughout the career ladder.

**Options for voting:**

1<sup>st</sup> Motion: **Rep. Pat Smith**

Abstentions: Yes  None

2<sup>nd</sup> Motion: **Susie Schowen**

Opposition: Yes  None

Approved: Yes  None

Unanimous vote

I. Presentation and Consideration of C-Tech IBC

PowerPoint presented by: Donald Allen

Motion		<u>To approve Smart Home Professional (SHP) Certification</u> <b>BASIC</b> Rep. Pat Smith	
Second		Susie Schowen	
Yea	Nay	Ab	Member
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Executive Director Ava Dejoie/ <u>Kenneth Burrell</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WIC Chairman Todd McDonald
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	IBCC Chairman David St. Etienne <input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lisa Vosper
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Gayle Flowers
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Janice Sneed
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Keith Brand
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lisa French
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Louis Reine
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mike Palamone
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Patricia "Trish" Felder
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rep. Pat Smith
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rhett Covington
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susie Schowen
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trish Felder

Comments:

Options for voting:

1<sup>st</sup> Motion: **Rep. Pat Smith**

Abstentions: Yes  None

2<sup>nd</sup> Motion: **Susie Schowen**

Opposition: Yes  None

Approved: Yes  None

Unanimous vote

**I. Presentation and Consideration of C-Tech IBC**

PowerPoint presented by: Donald Allen

Motion		<u>To approve Broadband Professional (BP) Certification</u> <b>ADVANCE</b> Rep. Pat Smith	
Second		Susie Schowen	
Yea	Nay	Ab	Member
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Executive Director Ava Dejoie/ <u>Kenneth Burrell</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WIC Chairman Todd McDonald
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	IBCC Chairman David St. Etienne <input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lisa Vosper
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Gayle Flowers
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Janice Sneed
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Keith Brand
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lisa French
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Louis Reine
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mike Palamone
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Patricia "Trish" Felder
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rep. Pat Smith
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rhett Covington
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susie Schowen
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trish Felder

**Comments:** WIC Director, Kellie Taylor-White noted that this credential was the accumulation of both other bundles and would result in about six certifications all together therefore should be designated as Advanced.

**Options for voting:**

1<sup>st</sup> Motion: **Rep. Pat Smith**

2<sup>nd</sup> Motion: **Susie Schowen**

Abstentions: Yes  None

Opposition: Yes  None

Approved: Yes  None

Unanimous vote

**II. Public Comment: None**

**III. Other Business: Louis Reine asked if IBC committee members could have designees. Atty. Meredith Trahan informed the attending committee members that only IBCC members who are also WIC Board members could have a designee and that designee would have voting privileges.**

**Susie Schowen asked for a point of information as to whether she as a designee on the WIC Board could have a designee on the IBCC. Attorneys John Williams and Meredith Trahan both agreed that a designee could not have a designee.**

**IV. Adjournment**

**Chairman adjourned meeting at 11:30 am.**

Minutes submitted by: **Jawanda J. Givens**

Minutes approved by: [Name]

**No official public comments**

**No other comments**